

Roger Pumpkin
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EXPERIENCE

Program Assistant 07/2015 – Present
Child Development Center – Naval Station Anywhere
123 Mariner's Way, Anytown, WA 12345
Supervisor: Sally Smith-Jones Phone: 456-789-0123
Hours worked per week: 40 hours/week

- Responsible for planning developmentally appropriate lessons for indoor and outdoor learning environments.
- Supervise children during daily scheduled activities and on field trips, outings, and special events.
- Provide daily updates on the children's health and emotional well-being to their parents. Keep daily and weekly logs, in-depth portfolios, and assessments of each child.
- Serve appropriate snacks and meals.

Teacher Assistant 01/2013 – 07/2015
Early Learning Center
456 Mill Creek Blvd., Anytown, VA 67890
Supervisor: Tom Thomas Phone: 789-012-3456
Hours worked per week: 28 hours/week

- Assisted teachers with the implementation of Early Learning Center's curriculum that is consistent with the unique needs of each child.
- Created a safe, nurturing environment where children can play and learn.
- Partnered with parents with a shared desire to provide the best care and education for children.
- Supported center's success by partnering with center staff and leadership to achieve goals around enrollment, accreditation, and engagement.
- Cultivated positive relationships with families, teachers, state licensing authorities, community contacts, and corporate partners.

EDUCATION

Associate of Arts – Early Childhood Education Awarded 05/2014
Anytown Community College
7890 Tower St, Anytown, FL 34567
Attended: 01/2012 – 04/2014

TRAINING & CERTIFICATES

Child Development Associate (CDA) 10/2016
CPR and First Aid Certification Expires 05/2018

REFERENCES

Sally Smith-Jones
Program Director
456-789-0123
sallysmith@email.com

Tom Thomas
Lead Teacher
789-012-3456
tomthomas@email.com