

US NAF Flexible Positions

LIFEGUARD



\$9.50 - \$12.00 per hour

Location: Pools

Official Position Title: Recreation Aid (Lifeguard), NF-0189-01
Announcement #: NUS-22-007
Opening Date: 24 January 2022
Closing Date: Open Continuous

NAF Human Resources Office
Fleet and Family Readiness Department
Sigonella NAS 1 BLDG. 157
Phone: COM 095-56-0522 DSN 624-0522

Notes:

1. There are several flexible positions. Work schedule may include working days, nights, weekends, holidays and rotating shifts.
2. Civilian candidates must be in possession of Official U.S. Passport (containing VISA and annotation showing the bearer's residence abroad as a military/civilian dependent), Sponsor's permanent Change of Station (PCS) Orders, including page 2, or Command-sponsorship authorization, and sojourner's permit/application letter.
3. If selected, military personnel must provide this office with written authorization from their command to work during off-duty hours and a copy of their military Orders.
4. **Minimum age requirement is 16 years.**
5. Selected candidate will be required to satisfactorily complete a background investigation and pass a pre-employment physical examination as conditions of employment.
6. As required by Executive Order 14043, Federal employees must be fully vaccinated against COVID-19 and will have to provide proof of vaccination before entry-on-duty date.

How to Apply: Applicants must submit: (1) Résumé; (2) Overseas Residency Questionnaire; (3) Family Member/Military Spouse Supplement; and (4) OF 306, Declaration for Federal Employment. **Veterans** must submit copy of DD-214 (and SF-15 if claiming 10-Point preference).

Male Candidates born after December 31, 1959, and at least 18 years of age, are required to certify that they have registered with the Selective Service System (**Attach proof of Registration**).

Please make sure your résumé contains all the required information listed on the Instruction page.

Area of Consideration: U.S. citizens in the commuting area who are authorized sponsors and command-sponsored dependents of civilian or military personnel.

Description of Duties: Incumbent is responsible for safeguarding the lives of patrons using the swimming pool. Ensures that patrons in the pool area observe safety rules. Provides information to swimmers. Rescues swimmers and administers first aid as required. Performs work in the swimming program, including instruction in various swimming skills and styles. Attends all in-service training. Checks identification and ensures that only authorized patrons utilize the facility. Collects fees, makes change and completes appropriate forms. Maintains records and reports. Performs water chemistry. Assists in maintaining pool area clean. Ensures that all equipment is in working condition. Performs other related duties as assigned.

Qualification Requirements:

1. **Current certification as an American Red Cross Lifeguard or an equivalent certificate.**
2. **Emergency First Responder or CPR/First Aid/AED Certification.**
(Attach copies of certificates to job application).

The Department of the Navy is an equal employment opportunity employer. All qualified candidates will receive consideration without regard to race, color, religion, sex, national origin, age, disability, marital status, political affiliation, sexual orientation or any other non-merit factor.

Non-Appropriated Fund (NAF) Human Resources (HR) Office
U.S. Naval Air Station Sigonella (NAS I) Bldg. 157
Phone number: Com. 095-56-0522 DSN 624-0522

INSTRUCTIONS FOR U.S. APPLICANTS

- Copies of vacancy announcements and forms are available at the NAF HR Office, or they can be downloaded from https://www.cnic.navy.mil/regions/cnreurfcent/installations/nas_sigonella/about/jobs/mwr_jobs.html
It is your responsibility to submit a complete application package. Incomplete or incorrect information may affect the status of your application.
- If you wish to use education as a substitution for experience submit a copy of your transcripts.
- Résumé and supporting documents must be received by the closing or cut-off date of the announcement and will not be returned.
- Two relatives may not be permitted to work in the same section.
- Preference will be given to military spouses in filling NAF positions at the NF-03 pay band and below. Military spouse preference may be exercised no more than one time per permanent relocation of the sponsor and it is terminated upon accepting or declining a regular full-time or a regular part-time position.
- Applicants with dual citizenship (Italian/U.S.) are ineligible for employment.
- All qualified candidates who are not selected for a position may be considered for future vacancies of the same title, series and grade that may occur within 90 days of the closing date of the first vacancy announcement.

INFORMATION REQUIRED ON RÉSUMÉ

- Announcement number, location, title and grade of the job for which you are applying.
- Full name, mailing address (with 9-digit zip code), local phone numbers and e-mail address
- Country of citizenship
- Scheduled rotation date
- High school name and address and date of diploma or GED
- Colleges and universities name and address. Type the date of any degree received (if no degree, show total credits earned and indicate whether semester or quarter hours)

GIVE THE FOLLOWING INFORMATION FOR YOUR PAID/UNPAID WORK EXPERIENCE:

- Job title (include series/grade if Federal)
- Employer's name and address
- Starting/ending dates and hours per week
- Detailed description of duties

You can submit your application package to the NAF HR Office or to the email address:
mwrjobs_sigonella@eu.navy.mil. It is the applicant's responsibility to verify that documents are received. For inquiries on the status of your job application, please call the NAF HR Office on Tuesdays or Thursdays from 1300 to 1530.

Revised Jan 2021