



SCHEDULED ON THE CNIC LIVE TRAINING CALENDAR

Attending a FFSC Virtual Live Training: Easy as 1-2-3

- 1. CREATE:** Go to MyNavyFamily.com to create your account – in your profile use the email address you want for LMS confirmations, reminder emails etc.
- 2. ENROLL:** Click either the Live Training Calendar tab at the top of the window or the calendar icon below to view the Training Calendar. Click on a training name to see the starting time and description. *(Hint: Confirm your profile location is set to your current location for accurate time zone listing in your training calendar).* Click "Register Now" and you will receive a confirmation email.
- 3. ATTEND:** Click on the "My Stuff" tab - Click on "My Dashboard." The class will be under the "Assigned Learning" tile. Also see confirmation email for login and attendance information.