

# CYP Youth Sports Coach and Volunteer Paperwork Checklist

## Background Check Documentation:

\*Coaches are required to have an adjudicated background check which includes completing the below background documentation and having two completed reference checks.

FORM:	Completed:
Form #1 – Installation Record Check Release Authorization	
Form #2 – DD Form 2981 Statement of Admission	
Form #3 – Volunteer Information Form	
Form #4 – Volunteer Agreement Form	

## Background Screening Requirements:

\*Coaches are required to have an adjudicated background check which includes finger print submissions.

Coaches who are Active Duty DO NOT need to be finger printed. If you are NOT active duty, and have not been finger printed in the last three months, you will need to schedule a finger printing appointment.

Are you an Active Duty Service Member?	YES	NO
If yes, proceed to next section.		
<b>If you are not an Active Duty Service Member, please complete the below questions.</b>		
If NO, have you been finger printed in the last 90 days by the Security Manager on NAS 2?	YES	NO
If yes, what DATE were you finger printed?		
If NO, You must schedule an appointment for finger printing with the Security Manager on NAS 2.	Call: 314-624-5439	
If NO, What DATE is your appointment?		

## Training Requirements:

\*Coaches are required to be trained in Adult and Pediatric First Aid and CPR. Although certificates are valid for two years, CYP requires annual refreshers a year after completion of the initial certification.

Are you currently certified in CPR and First Aid or Basic Life Support?	YES	NO
If YES, please include your training certificate with coaching package.		
If YES, does your certificate include Pediatrics? (BSL includes pediatric.)	YES	NO
If NO, you will need to be scheduled for a class to add the pediatric portion.		

Once the above documentation is completed, coaches will receive access to complete National Alliance for Youth Sports (NAYS) Coach Trainings.